

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 16, 2009
CHICAGO EXECUTIVE AIRPORT
1020 S. PLANT ROAD
WHEELING, IL 60090
6:00 P.M.**

I. Call to Order and Roll Call

Chairman Englehardt called the meeting to order at 6:05 p.m. Roll call confirmed the following present: Chairman Englehardt, Directors Widmer, Mendez, Kolssak, Ahlstedt and Arrigoni. Director Rooney arrived at 6:30 p.m.

Also in Attendance: Dennis Rouleau - Airport Manager
Jamie Abbott - Assistant Airport Manager
Henry Paul - Finance Supervisor
Kathleen Pradd - Recording Secretary
Tom Lester - Airport Legal Counsel

II. Pledge of Allegiance

Following roll call Chairman Englehardt led those in attendance in the Pledge of Allegiance.

III. Changes to Agenda

None

IV. Citizens Comments

Prospect Heights Mayor Dolly Vole announced that she would like to see monthly progress reports from our lobbyist. She has had informal meetings with our legislators and is researching the property tax rate at the Airport. She asked them about our lobbyist and they said they have never met him. She also asked to see tax bills from our Airport.

V. Consent Agenda

A motion was made by Director Kolssak and seconded by Director Arrigoni to approve the items on this evening's Consent Agenda to include:

- Item A – Approval of Minutes as follows:
August 19, 2009 Regular Meeting Minutes as presented;
July 15, 2009 Executive Session Minutes approved, but not released as presented;
- Item B – Resolution 09-033- A Resolution authorizing the payment of claims as presented;

The motion was approved by a roll call vote. Aye votes included: Directors Kolssak, Ahlstedt, Mendez, Widmer and Arrigoni
Absent: Director Rooney
Nay: none

VI. Consideration of items removed from the Consent Agenda

No items were removed from the consent agenda

VII. Hearings and Reports

A. Treasurer's Report

Director Widmer reported/commented on the following Year to Date (YTD) expenses:

- Operating expenses - Total operating expenses are below the YTD budget by \$226,687 for the fiscal year.
- Operating income - The YTD actual operating income was \$378,020 resulting in a net favorable budget variance of \$271,464 for the fiscal year.
- Other income and expense is favorable indicating an under budget variance of \$16,653 for the fiscal year to date.
- Net income before depreciation and other non-cash expenses was \$351,639 or \$288,117 over the budget. Net income after all depreciation and other non-cash expenses was a loss of (\$485,557).
- Scheduled of Operating Expenses – Overall expenses are under the YTD budget by \$131,061.

B. Airport Manager's Report

Airport Manager, Dennis Rouleau reported on the following:

- The Airport has had a very busy and exciting week. Lindahl Brothers contractors are paving the first lane of Taxiway Lima on Friday and the second lane is scheduled to be paved next week. So far, we are ahead of schedule on the project.
- The Northeast Quad portion of the project is going a little slower. There have been some permit issues regarding the sanitary line which is installed very deep. The storm sewer system will be installed on top of that. When the installation of both systems is complete, the asphalt paving will follow and should be done in about a month.
- Crack sealing has been completed on runway 24, Tower Road, Atlantic Aviation, the Aircraft Viewing Area, the new T-Hangars and a portion of Delta was overlaid at Hangar 8. Beginning Wednesday evening there will be slurry sealing as well. Airfield painting has also been completed and overall, the Airport looks really nice.
- Removal of asbestos has been completed at Hangar One. The final demolition of hangars 1 and 14 should be in early October. A FONSI is expected by October 1st.
- The November 18th board meeting conflicts with the NWMC meeting that some members of our board need to attend. In addition, the Putting on the Ritz event occurs the same evening. It was decided to begin our meeting at 4:00 p.m. in order to accommodate everyone.
- The Airport Manager spoke to the Manassas airport manager regarding the spike in his traffic numbers. The FAA traffic numbers that we received are wrong for that airport as well as Sacramento, CA. We may need to go directly to the airports for accurate figures versus using the FAA numbers.
- The Part 150 Study should be completed by the end of December.
- We need to finalize the NBAA conference attendance. The budget allows for 2 staff members and 2 board members. To date, Dennis, Jamie and Allan Englehardt will be attending.

C. Public Relations Report

Laura Witlox of One Zero Charlie gave the following update:

- The billboard ad campaign went up last Friday on highway 294 North Tri State just north of Devon Avenue. There was an additional charge of \$700.00 for the vinyl coating that was not originally quoted bringing the total to \$1400.00. The wrong size billboard was on the quote. The next billboard will feature the clock and possibly an airplane. Director Kolssak commented that he drove by the billboard and it was not lit and not able to be seen in the evening.
- The ACE event is this Saturday, September 19th. Over 300 schools have responded and many will be present. Our Chairman will be giving the opening speech at 12:30 p.m. and introducing our keynote speaker, Jamail Larkins who will follow up with a question and answer period. There have been many donations to the gift packages this year thanks to the effort of our intern, Bob Dorgan.
- Our budget is well below last year's event thanks to the contributions of our sponsors this year CEA, CABAA, PACE, Signature, Atlantic Aviation and CM&T and our ability to reuse a lot of the signage, etc.

D. Board Members Comments

- Director Kolssak commented on the new "Club 94" sign and asked that the temporary signs be removed from Airport property. The Airport Manager assured him they would be removed tomorrow. He also congratulated the Eclipse Aerospace Group. Inventory and equipment from the Gainesville and Albany facilities have been sent here and Director Kolssak had a chance to tour hangars 4 and 7 and was very impressed with the operation.
- Director Ahlstedt thanked the Chairman, airport staff, air traffic controllers, pilots and everyone else that will be attending and participating in the ACE event this Saturday.
- Director Rooney apologized for arriving late to the meeting due to traffic. He flew over the Airport this afternoon and got a great view of all the construction being done and was very impressed with our progress and congratulated the Airport Manager for a job well done.
- Directors Arrigoni, Mendez, and Widmer had no comments.

E. Correspondence and Chairman's Comments

None

VIII. Old Business

There was no old business to discuss

IX. New Business

There was no new business to discuss

X. Executive Session

A motion was made by Director Rooney and seconded by Director Widmer to convene into executive session pursuant to 5 ILCS 120/2 (C21) to discuss approval of executive session minutes, and the sale or lease of property owned by Chicago Executive Airport.

The motion was unanimously approved by a roll call vote. Aye votes included: Directors Mendez, Kolssak, Ahlstedt, Rooney, Widmer and Arrigoni.

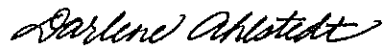
XI. Action Taken from Executive Session

There was no action taken from Executive Session

XII. Adjournment

A motion was made by Director Ahlstedt and seconded by Director Kolssak to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 7:53 p.m.

Respectfully submitted,



Darlene Ahlstedt
Secretary