CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING
WEDNESDAY, JUNE 18, 2008
CHICAGO EXECUTIVE AIRPORT
1020 S. PLANT ROAD
WHEELING, IL 60090
6:30 P.M.

I. Call to Order and Roll Call

Chairman Englehardt called the meeting to order at 6:35 p.m. Roll call confirmed the following present: Chairman Englehardt, Directors Mendez, Kolssak, Ahlstedt, Arrigoni and Rooney.

Directors Absent: Widmer by prior notification.

Also in Attendance Dennis Rouleau – Airport Manager
Jamie Abbott - Assistant Airport Manager
Henry F. Paul, Jr. – Finance Supervisor
Kathleen Pradd – Recording Secretary
Tom Lester – Airport Legal Counsel

II. Pledge of Allegiance

Following roll call Chairman Englehardt lead those in attendance in the Pledge of Allegiance.

III. Changes to Agenda

None

IV. Citizens Comments

1. Richard Feerick- Moved here 1 year ago and extended his appreciation and respect to the Board on their dedication and time to the Airport. He mentioned the response letter from the FAA that he submitted to the board. He would like to see more public involvement in the Airport, especially by the WPH Chamber of Commerce, in which he is involved.
2. Hanson Post, manager of the 94th Aero Squadron restaurant-He was sent by his corporate office to let the Board know that the restaurant is here to stay. They've currently invested over $200,000 in improvements. They still intend to improve the parking lot and other maintenance issues. He's requesting the Airport lease land to them on Milwaukee Avenue for new signage. Without a sign, they feel they cannot survive. He invited the Board to come in to the restaurant to see the improvements.

V. Approval of the Consent Agenda

A motion was made by Director Kolssak and seconded by Director Arrigoni to approve items on this evening's Consent Agenda to include:

- Item A – Approval of the Chicago Executive Airport Board of Directors May 15, 2008 Regular meeting minutes as presented;
- Item B – Resolution 08-022 – A Resolution authorizing the payment of claims;
- Item C – Resolution 08-023 – A Resolution approving FY Budget Fund Transfer No. 4 for Chicago Executive Airport;

The motion was unanimously approved by a roll call vote. Aye votes included: Directors Kolssak, Ahlstedt, Rooney, Mendez and Arrigoni. Nay votes: None. Absent: Director Widmer

VI. Consideration of items removed from the Consent Agenda

None

VII. Hearings and Reports

A. Treasurer's Report

- Due to the absence of Treasurer Widmer, Finance Supervisor, Henry Paul said there was very little to report, as it is the end of just the first month of the new fiscal year budget. Current surplus of cash is due to IDOT reimbursement of projects.

B. Airport Manager – Dennis Rouleau, Airport Manager reported:

- Submitted a monthly report for the Board to review.
- New Airport license plate holders were received. Board and visitors are welcome to take one home.
- The blast fence repair estimate for runway 34 is $21,000 and exceeds the Airport Manager's authority. Price is only valid until Friday, June 20th when steel pricing is expected to go up. Director Rooney asked legal counsel if we could waive going out to bid. Attorney Tom Lester replied that's only possible in the event of an emergency or public safety issue, which is not the case here. Another estimate is due tomorrow. If second estimate comes in under $20,000, the Airport Manager will proceed with the project. If not, this item will be on next month's agenda for board approval.
- Property taxes- a meeting will be planned with Cook County Assessor's office to try to resolve those issues.
- Howard Levinson- deserves congratulations on his recent achievement on receiving his Airport Transport Pilot's certificate. Chairman Englehardt commented that, in his role as an FAA examiner who has administered over 2,000 tests, he can verify that these tests are not easy and a lot of people don't pass. Since the mandatory retirement age is now 65, no one ever took this test at Howard's advanced age of 84.

- With the recent demolition of the buildings commonly referred to as the arena property, there are some power poles left by ComEd. ComEd is requesting a fee of $8419.52 to remove the poles. That amount is grant eligible and reimbursable.
- Waste Management has signed the agreement and given us a check to connect to the Airport sewer line. They have not done that as yet.
- EMAS – Brian Welker of CM&T reported on the user meeting with the corporate pilots on May 27th to get input and letters of support that will be sent to the FAA in support of EMAS at our Airport. The copies of the letters received so far are included in this month's packets to the Board. We are still accepting letters of support and invite everyone to contact us.
- Large Aerial photos –we recently ordered new aerial photos and distributed them to the Village of Wheeling, the City of Prospect Heights, the control tower, and the two FBO's for their displays. And we will be replacing the lighted aerial photo in the board room.
- Joint Workshop Meeting – Mark Rooney commented that the 2 communities are going to set a date for sometime in July to meet and then schedule another meeting that will include the Airport's participation.
- Visual Departure Procedure- Roger Perry, a consultant with the FAA has advised that it has gone beyond Elgin and is continuing to move forward.
- Prospect Heights TIF – Darlene Ahlstedt commented that the Airport Manager should create a list of improvements for the south side of the Airport that the TIF dollars could be used for and present it to the City Council for consideration.
- NBAA- Still waiting to hear from the Village of Wheeling and the City of Prospect Heights as to whom they intend to send to the NBAA conference. Chairman Englehardt and Director Kolssak are the only two board members who have expressed interest in attending so far.
- EAA Gathering of Eagles, Oshkosh- We have a table of 10. The Chairman and Director Kolssak will be attending. Director Rooney commented that Director Widmer will probably attend this event in lieu of going to the NBAA. Secretary Kathy Pradd will send out another email on these events.
- 4th of July- Jamie Abbott will send an email to all Board members inviting everyone to participate in both community parades on the Airport float.
- Director Rooney reported that he was contacted by what was represented as the Airport "T-Hangar committee". A meeting has been scheduled at his office for June 26th at 10:00 a.m. at the Village of Wheeling with Village officials. He assumed that the Airport Manager and the Chairman were aware of the meeting and they have now been invited to attend.

C. Public Relations Report

Michael Standard of One Zero Charlie reported on the following services provided to the Airport to date:

1. Creation of the new Chicago Executive Airport trademark/ Logo.
2. Produced and maintain the Airport website.
3. News releases, Newsletters.
4. Currently working on a major capabilities brochure for the Airport
5. Jepp insert page.

6. Requested from the Board and staff on what they would like to see in the future regarding public relations.
7. Suggested that the Airport should change the PWK identifier to reflect Chicago Executive Airport as one way to nationally enforce the new name in the pilot community.

Director Kolssak commented that he felt that One Zero Charlie's time would be better spent on good stories about our Airport. Produce articles or advertising campaign for publications like Crain's Chicago Business and Professional Pilots Magazine. Have Channel 9 news do an on site feature. Director Ahlstedt suggested that if and when the Airport installs an EMAS system, it would be a good subject for publication. One Zero Charlie will present an advertising proposal at next month's meeting for the Board to review. Director Rooney suggested that the Airport Manager help to shape the proposal. Airport Manager suggested that in lieu of our Summer Sizzle event that we no longer have room for on Airport property, the Airport could participate in the community events by having a space shuttle bouncy toy for the kids. There is also a company that will set up a mini airport with petal pusher airplanes to feature our Airport at the community level.

D. Board Member's Comments

- Director Kolssak volunteered to make phone calls to promote the EMAS effort on our Airport that he feels is very worthwhile. In addition, he brought up the fact that the PAPA organization could help in promoting our new name by selling CEA t-shirts in their newsletters instead of Palwaukee Municipal Airport shirts. He also responded to Richard Feerick's earlier comments by saying that rather than raising issues about our Airport by writing to the FAA, he should start at the local level and approach our Board members with any concerns he may have.
- Director Ahlstedt feels that the two communities and the Board are working together to solve any issues from the past; she hopes that will continue into the future and as neighbors, living quite peacefully, no one will have need to make any comments on our "contentious" relationship.
- Director Rooney commented that as long as the issue of the "contentious relationship" at the Airport has been brought up to the FAA, he feels it is important to make it known how difficult it would be to change the governance of this body to an Airport Authority. The taxpayers of both municipalities would have to have a referendum and it would not be a panacea for the Airport and he feels this board does not support creating an Airport Authority. Time would be better spent on tangible, real and workable solutions to Airport issues.

E. Correspondence and Chairman's Comments

Chairman Englehardt commented on the following:

- Introduced Rick Cantalupo, IDOT deputy director, present at our meeting.
- The Chairman is maintaining his rating as flight instructor.
- Commented that he is pleased that the EMAS project is progressing.
- Also thanked Director Rooney for arranging the T-Hangar meeting.

VIII. Old Business
None

IX. New Business
None

X. Executive Session
A motion was made by Director Rooney and seconded by Director Arrigoni to convene into Executive Session pursuant to 5 ILCS 120/2(c) (11) and (6) to discuss Approval of Executive Session Minutes, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee(s) of the Airport, Probable or Imminent Litigation and the sale or leases of property owned by Chicago Executive Airport. The motion was unanimously approved by a roll call vote. Aye votes included: Directors Ahlstedt, Rooney, Mendez, Arrigoni, and Director Kolssak. Nay votes: None. Absent: Director Widmer.

The Board reconvened to Regular session at 9:10 p.m.

XI. Action Take from Executive Session
None

XII. Adjournment
A motion was made by Director Arrigoni and seconded by Director Rooney to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Darlene Ahlstedt

Darlene Ahlstedt
Secretary

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