

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING
WEDNESDAY – MARCH 21, 2007
1020 S. PLANT ROAD
WHEELING, IL 60090
6:30 P.M.**

I. CALL TO ORDER AND ROLL CALL

Chairman Dohm called the meeting to order at 6:35 p.m. Roll call confirmed the following Directors present: Dohm, Dourlain, Kolssak, Rooney, Shepstone, Wylie, and Zimmerman.

Directors Absent: None

Also in Attendance: Dennis Rouleau – Airport Manager
Jamie Abbott – Assistant Airport Manager
Henry F. Paul, Jr. – Finance Supervisor
Peggy Cooney – Recording Secretary
Renee Schroeder – Airport Attorney

II. PLEDGE OF ALLEGIANCE

Following roll call Chairman Dohm lead those in attendance in the Pledge of Allegiance.

III. CHANGES TO AGENDA

None.

IV. CITIZENS COMMENTS

Jim Loerzel requested the BOD to consider including all written reports and other pertinent data be added to the Public Advisory book for all meeting attendees to review.

V. APPROVAL OF THE CONSENT AGENDA

A motion was made by Director Shepstone and seconded by Director Dourlain to approve the Consent Agenda:

Item A – Approval of the Chicago Executive Airport Board of Director’s February 21, 2007 regular meeting minutes as presented;

Item B – Resolution 07-008 A Resolution authorizing the payment of claims;

The motion was unanimously approved by a roll call vote. Aye votes included: Directors' Dourlain, Kolssak, Rooney, Shepstone, Wylie and Zimmerman. Absent: None

VI. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

None

VII. HEARINGS AND REPORTS

A. Treasurer's Report

Treasurer Dourlain reported the check signing machine has been implemented. Director Dourlain further added that a copy of check signing machine control procedures was included in the February 2007 packets for the BOD review.

B. 1. Airport Manager – Dennis Rouleau reported to the Board as follows:

➔ Announced that Director Zimmerman has taken another position in Emporia, Kansas and presented a plaque for his service / dedication to CEA-BOD

➔ Reported on the Illinois Public Airport's Association (IPAA) success with passage of House Bill 2020 that dealt with Airport Improvement Funding. He further reported on how this Bill will replace Series B Bonds for the funding of future projects for Airports.

➔ Announced that Chairman Dohm has been confirmed by the Governor and both the House and Senate of Illinois and is now a member of the State of Illinois Advisory Board (Note: this is a seven member Board).

➔ Announced that James Lang has resigned as Public Relations Director effective April 1, 2007. The Airport Manager further reported that Mr. Lang is working with WBBM News and Chicago North Shore Magazine regarding advertisement for CEA.

2. Public Relations Update / Report – James Lang

None

C. Board Member's Comments

→ **Director Zimmerman** introduced Mrs. Pam Arrigoni and reported that she will be the interim City Administrator for Prospect Heights and acting Director for the CEA in his absence. He further thanked the Board for their support, good working relationship during his tenure as City Administrator and Director and the plaque that was presented to him this evening.

→ **Director Dourlain** requested an update regarding the signage issue (involving an invoice to be sent). The Airport Manager gave an update on this item. Director Dourlain also inquired about reimbursement procedures for an accident involving the airport fence. Both the Airport Manager and Finance Supervisor responded to his inquiry with an explanation of procedures that have been followed for this reimbursement. Director Dourlain requested staff to include a follow-up report relating to all noise complaints received by the airport in future packets. Director Dourlain concluded by inquiring if an RFP needs to be implemented in the search for a new **Marketing** Consultant for CEA. The Airport Manager responded that he is currently addressing this item.

→ **Director Kolssak** inquired into enhanced security for the Airport. He further suggested several avenues to pursue for this item. The Airport Manager responded to his inquiry and offered to further investigate this item.

→ **Director Rooney** inquired about the recent Channel 7 TV Report and Daily Herald Article that related to an incident involving two aircraft one each from O'Hare International and Chicago Executive Airport. The Airport Manager responded to his inquiry by explaining the incident and how it is currently being handled by the FAA.

D. Correspondence and Chairman's Comments

Chairman Dohm had no additional correspondence and/or comments to report this evening.

VIII. OLD BUSINESS

A. Update of discussion of Airport Property Taxes

The Airport Manager gave an update regarding property taxes at CEA. He further reported to be arranging a meeting with the Cook County Tax Assessor. Several options were also discussed to resolve this issue.

IX. NEW BUSINESS

None

X. EXECUTIVE SESSION:

A motion was made by Director Dourlain and seconded by Director Rooney to go into Executive Session at 7:10 p.m. for the purpose of discussing potential litigation. The motion was unanimously approved by a roll call vote. Aye votes included: Directors' Dohm, Dourlain, Kolssak, Rooney, Shepstone, Wylie and Zimmerman. Absent: None.

Following Executive Session, Chairman Dohm reconvened the regular meeting at 8:27 p.m. Roll call taken indicated the following Board of Directors were present; Dohm, Dourlain, Kolssak, Rooney, Shepstone, Wylie and Zimmerman. Absent: None.

XI. ACTION TAKEN FROM EXECUTIVE SESSION

A motion was made by Director Dourlain and seconded by Director Shepstone to approve the closure of Runway 6/24 due to probable litigation. Prior to a vote on the motion, a motion was made by Director Zimmerman and seconded by Director Rooney to table the motion until the municipalities could address the issue. Director Wylie advised the motion should be a time certain. Director Zimmerman then amended his motion to table the main motion for one week. The motion to table failed. There were four nay votes by Directors' Dourlain, Kolssak, Shepstone and Wylie. The two aye votes were by Directors Zimmerman and Rooney. Absent none.

The main motion was approved by a roll call vote. There were four aye votes by Directors Dourlain, Shepstone, Wylie and Kolssak. There were two nay votes from Directors Rooney and Zimmerman. Absent none. The motion passed. The BOD requested the Airport Manager to notify the FAA of the closure of Runway 6/24. Chairman Dohm requested that all "P R" on this issue be exclusively referred to him.

XII. ADJOURNMENT

A motion was made by Director Shepstone and seconded by Director Dourlain to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Ralph Shepstone

Ralph Shepstone
Secretary

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