

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING
WEDNESDAY – NOVEMBER 15, 2006
1020 S. PLANT ROAD
WHEELING, IL 60090
6:30 p.m.**

I. Call to Order and Roll Call

Chairman Dohm called the meeting to order at 6:30 p.m. Roll call confirmed the following Directors present: Dohm, Dourlain, Douthwaite, Kolssak, Shepstone, Wylie and Zimmerman

Directors Absent: None

Also in Attendance Dennis Rouleau – Airport Manager

Jamie Abbott – Assistant Airport Manager

Henry F. Paul, Jr. – Finance Supervisor

Peggy Cooney – Recording Secretary

Renee Schroeder – Airport Attorney

II. Pledge of Allegiance

III. Changes to Agenda

Chairman Dohm requested to conduct an Executive Session (immediately) for the purpose of litigation, and personnel. (Note: The BOD convened to Executive Session at 6:35 p.m. and reconvened to the Regular meeting at 8:10 p.m. Refer to Item X – Executive Session of these minutes)

IV. Citizens Comments

None

V. Approval of the Consent Agenda

A motion was made by Director Douthwaite and seconded by Director Dourlain to approve the Consent Agenda as presented:

Item A – Approval of the Palwaukee Board of Directors October 11, 2006 Regular meeting minutes as presented;

Item B – Resolution 06-061 - A Resolution authorizing the payment of claims;

Item C – Resolution 06-062– A Resolution to approve an Amendment to the CM&T Construction Phase Engineering Services Agreement to reconstruct Runway 12/30 (IL Project # PWK-2792);

Item D – Resolution 06-063 – A Resolution to approve an Amendment to the CM&T Engineering Services agreement for Avigation Easement Acquisition;

Item E – Resolution 06-064 – A Resolution approving renewal of Airport Insurance Policies;

Item F – Resolution 06-065 – A Resolution to approve an Engineering Services Agreement Design Phase with CM&T for Illinois Project PWK-3613, AIP Project No. 3-17-0018-B39;

The motion was unanimously approved by a roll call vote. Aye votes included: Directors’ Dourlain, Douthwaite, Kolssak, Shepstone, Wylie and Zimmerman.

VI. Consideration of items removed from the Consent Agenda

None

VII. Hearings and Reports

A. **Treasurer’s Report – Director / Treasurer Dourlain** inquired if there were any additional questions regarding the Treasurer’s Report that had been previously submitted. There was no further discussion of this report.

B. Airport Manager – Dennis Rouleau, Airport Manager

Highlights / additional comments included:

- Submitted a report in the packets for the Board to review
- Reported on the upcoming demolition project for Hangar No. 2. He further reported the Albrecht Company will be completing this project on the Airport and was highly recommended by the Village of Wheeling. A motion was made by Director Douthwaite and seconded by Director Shepstone to approve the bid by the Albrecht Company for an amount not to exceed \$50,000.00. The motion was unanimously approved by a roll call vote. Aye votes included: Directors’ Dourlain, Douthwaite, Kolssak, Shepstone, Wylie and Zimmerman.
- Reported on the upcoming WPH-COC “Puttin on the Ritz” event that will be held on Thursday, November 16, 2006 at the Westin North Shore Hotel.

- ➔ Reported the Southeast Water Main Project has now been completed
- ➔ Reported that work was in process of repairing the Hangar 9 parking lot
- ➔ Gave an update on the utility pole project that is located on the west side of the Airport off of Wolf road
- ➔ Reported on the recent FAA Fall Conference
- ➔ Reported this year's NBAA show was successful; especially the press coverage that related to the unveiling of the Airport's name change. He further reported that Chairman Dohm and James Lang, the Airport's Public Relations Director did an excellent job promoting the Airport at this event.

C. Board Member's Comments

- Director Shepstone commented favorably on the computer mouse pads that were handed out at this year's NBAA. He reported to have distributed this item to the local area businesses and computer users. He concluded by stating this item is a great marketing tool to further promote the Airport and its name change.
- Director Dourlain inquired about the letter from an Attorney for a Prospect Heights homeowner regarding the recent aircraft incident. The Airport Manager responded to his inquiry. Director Dourlain concluded by commenting on the positive reaction to the Airport's name change at the recent NBAA show.
- Director Zimmerman also commented favorably on this year's NBAA show. He further reported that both Municipalities are in current negotiations with regards to sales tax revenue sharing of the Airport.

D. Correspondence and Chairman's Comments

Chairman Dohm thanked the Directors and Staff who attended and worked this year's NBAA show. He further commented on the positive response that he has received regarding the Airport's recent name change.

He introduced Richard Steinbrecher of the Young Eagles Organization who gave an update on this year's rallies. Highlights included:

- ➔ Explained the origin (began in 1992) and mission of the Young Eagles Organization
- ➔ The number of free flights given by the Young Eagles Organization to date have totaled 1,285,517

VIII. Old Business

A. Continued Discussion of Self Service Fueling

Chairman Dohm reported that after a discussion and consensus by the Board of Directors, it was recommended not to change the Minimum Standards document regarding a Self Service Fuel Facility on the Airport at this time. He then called for a motion to be made regarding this item. Therefore, a motion was made by Director Dourlain and seconded by Director Wylie not to change the Minimum Standards document regarding a Self Service Fuel Facility on the Airport at this time. The motion was approved by a voice vote. There was one nay vote from Director Douthwaite.

IX. New Business

A. Discussion / Presentation on Height & Zoning Ordinances by IDOT – DOA by Robert Hahn and Mike Irwin.

Highlights include the explanation of:

- Present Part 16 ruling
- Revised new Part 16 ruling and how it will streamline paperwork
- Zoning / Boundaries around the State & Municipalities
- Replacement of an outdated ruling
- Requested the BOD to write a letter stating the Chicago Executive Airport is in favor and would like to participate in this revised Part 16 ruling

A motion was made by Director Shepstone and seconded by Director Dourlain to approve the Participation in the Part 16 revised ruling. The motion was unanimously approved by a voice vote. The BOD requested Staff to write a letter as requested by Robert Hahn of the IDOT-DOA regarding the Airport's position and participation in this item.

B. Discussion of Future Joint Workshop

Chairman Dohm commented on the success of the last Joint Workshop that was held September 27, 2006. He further commented that he would like to see that type of educational forum for future Workshops. He will continue to investigate this type of format and will continue to give updates as they occur.

X. Executive Session:

A motion was made by Director Douthwaite and seconded by Director Kolssak to convene into Executive Session at 6:35 p.m. The motion was unanimously approved by a roll call vote. Aye votes included: Directors' Dourlain, Douthwaite, Kolssak, Shepstone, Wylie and Zimmerman.

XI. Action Taken from Executive Session

On re-convening into Regular session at 8:10 p.m., a motion was made by Director Zimmerman and seconded by Director Dourlain to direct the Chairman to continue with the personnel matter as discussed in this evening's Executive Session. The motion was unanimously approved by a voice vote.

XII. Adjournment

A motion was made by Director Kolssak and seconded by Director Dourlain to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Ralph Shepstone

Ralph Shepstone
Secretary

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