

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING
WEDNESDAY – OCTOBER 11, 2006
1020 S. PLANT ROAD
WHEELING, IL 60090
6:30 p.m.**

I. Call to Order and Roll Call

Chairman Dohm called the meeting to order at 6:30 p.m. Roll call confirmed the following Directors present: Dohm, Dourlain, Kolssak, Shepstone, Wylie and Zimmerman

Directors Absent: Douthwaite, by prior notification

Also in Attendance Dennis Rouleau – Airport Manager

Jamie Abbott – Assistant Airport Manager by prior notification

Henry F. Paul, Jr. – Finance Supervisor

Peggy Cooney – Recording Secretary

Staff Absent: Renee Schroeder – Airport Attorney by prior notification

II. Pledge of Allegiance

III. Changes to Agenda

None

IV. Citizens Comments

A. **Howard Levinson / Member of PAPA and Airport Tenant** requested the Board of Directors to continue discussions pertaining to the installation of a self-fueling facility on the Airport. He further commended Rob Hillerich, Airport Tenant on the excellent presentation (for constructing a self service fueling facility on the Airport) that he conducted at last month's meeting. Mr. Levinson concluded by suggesting the Board of Directors may have to amend the primary guiding documents (to include: the Minimum Standards and Rules and Regulations) to reflect a self-fueling facility on the property.

V. Approval of the Consent Agenda

A motion was made by Director Dourlain and seconded by Director Kolssak to approve the Consent Agenda as presented:

Item A – Approval of the Palwaukee Board of Directors September 20, 2006 Regular meeting minutes as presented;

Item B – Resolution 06-057 - A Resolution authorizing the payment of claims;

Item C – Resolution 06-058– A Resolution to approve a proposal with Wilbur Smith Associates to conduct an Economic Impact Study for Chicago Executive Airport;

Item D – Resolution 06-059 – A Resolution to approve an agreement for Consultant Services with Crawford, Murphy & Tilly, Inc.;

The motion was unanimously approved by a roll call vote. Aye votes included: Directors’ Dourlain, Kolssak, Shepstone, Wylie and Zimmerman. Absent was Director Douthwaite.

VI. Consideration of items removed from the Consent Agenda
None

VII. Hearings and Reports

A. Treasurer’s Report – Director / Treasurer Dourlain informed the Board of Directors of a revision on page 2 of the budget. He further inquired if there were any additional questions regarding this budget revision and/or the Treasurer Report that had been previously submitted. There was no further discussion of these items.

B. Airport Manager – Dennis Rouleau, Airport Manager

Highlights / additional comments included:

- Submitted a report in the packets for the Board to review
- Gave an update on the NBAA Tradeshow to include:
 - Reported there will be a press conference held during the NBAA relating to the Airport’s name change. (NOTE: The Press Conference will be held on Tuesday, 10/17 beginning at 11:00 a.m. E.D.T.)
 - Announced there will be a Pre-booth meeting held at the Hotel prior to the start of the NBAA
 - Discussed the assigned times and days for all booth workers
 - Displayed the special give-a-ways that will be handed out during this year’s NBAA event
- James Lang – Public Relations Director gave an update regarding the NBAA Trade Show. Highlights included:
 - Additional update of the press conference
 - Explained the tradeshow materials that were created and dispersed

- Gave an update on special Airport Mailings
- Explained individual meetings that have been already booked for potential new tenants
- Discussed a media plan
- Explained a strategy plan for booth attendees
- A question and answer period followed

C. Board Member’s Comments

- Director Kolssak requested an update regarding the future plans for the Southeast Quadrant of the Airport. The Airport Manager reported on the future demolition of Hangar 2 in that area. He further requested the Assistant Airport Manager to assist with obtaining special permits for this demolition project. The Airport Manager concluded by stating he will continue to give updates as they occur.

D. Correspondence and Chairman’s Comments

Chairman Dohm commented favorably on the recent Joint Workshop that was held. He thanked the PAPA Organization for their contribution to the success of this Workshop. He concluded by commenting that he is very enthusiastic about the Airport’s presence at this year’s NBAA Tradeshow.

VIII. Old Business

A. Discussion of Hangar Construction Standards (Concrete vs. Steel)

- Director Wylie commented on specific materials (concrete vs. steel) that should be used in the future construction of Hangars on the Airport. He suggested a motion be made by the Board of Directors approving his recommendation of having concrete used for all future hangar construction.
- Director Shepstone was in agreement with Director Wylie and further commented that a concrete structure has more durability than one constructed of steel, and sought the opinion of the Manager on the further life of a 20-year old hangar, after it reverts to airport ownership.
- Therefore, a motion was made by Director Wylie and seconded by Director Shepstone to approve all future hangars be constructed of a concrete material. The motion was approved by a roll call vote. Aye votes included: Directors’ Dourlain, Shepstone, and Wylie. Nay votes included Directors’ Kolssak and Zimmerman. Absent was Director Douthwaite.

B. Continued Discussion of Self Service Fueling

- Chairman Dohm requested the Self Service Fueling discussion be postponed until the November Board of Director's meeting due to the absence of the Airport Attorney. A motion was made by Director Zimmerman and seconded by Director Kolssak to postpone the discussion of Self Service Fueling until the November Board of Director's meeting. The motion was unanimously approved by a voice vote.

IX. New Business

- A.** Resolution 06-060 – A Resolution to approve a change of the Commercial Operating permit fee for Flight Schools. Chairman Dohm explained the Resolution to the Board of Directors and the Audience. After some discussion a motion was made by Director Zimmerman and seconded by Director Wylie to approve Resolution 06-060 – A Resolution to approve a change of the Commercial Operating permit fee for Flight Schools as amended and commencing November 1st, 2006. The motion was unanimously approved by a roll call vote. Aye votes included: Directors' Dourlain, Kolssak, Shepstone, Wylie and Zimmerman. Absent was Director Douthwaite. (NOTE: Future discussion of this item may include possible rebates of permits and business license fees.)

- X. Executive Session:**
None

- XI. Action Taken from Executive Session**
None

- XII. Adjournment**
A motion was made by Director Dourlain and seconded by Director Zimmerman to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Ralph Shepstone

Ralph Shepstone
Secretary